



Bread of Life Christian Children's Center

2780 Lomita Blvd., Torrance, CA 90505 | 310.602.0185 | Fax: 310-325-7853 | <https://www.breadoflifechurch.org/bolccc>

2026-27 ASC Program Information

GENERAL INFORMATION

Dates:

August 20, 2026 – June 10, 2027

Operation Hours:

Kindergarten: 1:50pm – 5:30pm **1st – 5th grade:** 2:30pm – 5:30pm

Enrollment Information

(fees are non-refundable)

Registration Fee (returning student): \$50 **Registration Fee (new student):** \$80

MONTHLY TUITION

Kindergarten: \$402 monthly

1st – 5th grade: \$360.50

Monthly Transportation Fee: \$178

Sibling Discount: A 5% discount applied to child with the lower tuition rate.

HOLIDAY CLOSURE SCHEDULE

BOLCCC will be closed on the following days during the 2026-27 school year:

Labor Day	Monday, September 7, 2026
Thanksgiving Break	Thursday & Friday, November 26 – 27, 2026
Christmas Break	Thursday, December 24, 2026 – Friday, January 1, 2027
Martin Luther King Jr. Day	Monday, January 18, 2027
President's Birthday	Monday, February 15, 2027
Good Friday	Friday, March 26, 2027
Memorial Day	Monday, May 31, 2027

OVERVIEW

The Bread of Life Christian Children's Center (BOLCCC) After School Program (ASC) provides a safe, nurturing, and faith-based environment designed to support the whole child development including academically, socially, physically, creatively, and spiritually, throughout the school year.

Each day, students participate in engaging, hands-on games and activities that promote learning through exploration, creativity, and collaboration. Programming includes academic support, language and literacy enrichment, arts and creative projects, outdoor play, and structured group experiences.

Chapel and faith-based experiences are woven into the program, helping children grow in character, friendship, and a deeper understanding of God's love within a supportive environment.

SERVICES

Child Care

ASC provides a safe, structured, and nurturing environment for children ages 5 – 12 years old. Care is available for students who attend local TUSD schools within the designated pick-up areas as well as students who do not require transportation, including homeschooled students, independent study students, and students attending schools outside of.

Transportation

Transportation is provided from local TUSD elementary schools within the designated pick-up areas to BOLCCC on weekdays after dismissal. Transportation is subject to driver, vehicle, and scheduling availability and follows all applicable child safety and transportation regulations.

Nutrition

Healthy snacks are provided daily upon arrival. All food service and portions comply with applicable local and federal health and nutrition regulations.

Academic Support

Students are provided with supervised time to complete homework assignments and develop independent study habits. Staff offer guidance and encouragement as appropriate.

Daily Schedule

The program follows a consistent daily routine that includes snack time, homework support, enrichment activities, outdoor play, and structured group experiences.

Enrichment Activities

Students participate in a variety of enrichment activities, including collaborative projects, arts and crafts, literacy activities, and faith-based learning experiences.

Outdoor Play

Children engage in daily outdoor play and physical activities that support healthy development and active lifestyles, weather permitting.

Health & Safety Practices

The program maintains close supervision and follows all health and safety guidelines to ensure a safe and supportive environment for all children.

Behavior Guidance & Social Development

Staff support positive behavior development through guidance, redirection, and modeling appropriate social skills, conflict resolution, and respectful interactions.

Enrichment Days

Students may participate in special themed days, on-site events, and occasional enrichment activities that enhance learning and community engagement.

School Break & Full-Day Care

Early pick up and extended care is available on minimum days. Full-day care is offered on school holidays and school breaks when the center is open, based on enrollment and program availability.

Age and Development Requirement

BOLCCC accepts children from 5 to 12 years old. BOLCCC reserves the right to evaluate each child's maturity and overall readiness for participation in Summer Day Camp. If, in our professional judgment, a child is not yet developmentally prepared for the camp experience, we may decline enrollment or, if the age requirement is met, refer the child to our Preschool Program to ensure a safe, positive, and successful experience for all participants.

Space Availability

Admission is contingent upon space availability and the center's licensed capacity.

Classroom Placement

Group placement is determined by two key factors: a child's age and developmental readiness. Children must meet both age and developmental criteria for placement in a specific group.

Self-Care

Children are expected to use the toilet independently, without staff assistance.

Program Participation, Special Needs or Accommodations

Enrollment is contingent upon the child's ability to participate safely within the program's required teacher-to-child ratios. This requirement helps ensure each child's wellbeing, safety, and developmental support within the group environment.

The program must be able to meet each child's needs within supervision ratios to ensure a safe and supportive environment for all. Enrollment may be declined if a child requires additional supervision in order to keep themselves or others safe or to safely participate in the program.

Families are encouraged to share any known special needs, medical conditions, developmental or learning needs, or required accommodations needed for participation in the program.

Health & Immunization Criteria

Children who are homeschooled must provide immunization records prior to admission in accordance with the California Department of Public Health requirements. Children with contagious illnesses will not be admitted until cleared by a healthcare provider.

Enrollment Documentation

Before admission, the following documents must be completed and submitted:

- ASC Registration Form 2026-27
- ASC Tuition Schedule & Policy 2026-27
- ASC Health Background for Participation in School Age Activities
- ASC Program Policy 2026-27
- ASC Behavior Guidance & Expulsion Policy 2026-27
- BOLCCC Health Policy
- ASC Liability Release Form 2026-27
- ASC Permissions & Authorizations 2026-27
- LIC 627 Consent for Emergency Medical treatment
- LIC 700 Identification and Emergency Information
- LIC 995 Notification of Parent's Rights
- LIC 613A Personal Rights

Trial/Probation Period

A probationary period of 30 days may be established to assess the child's adjustment and compatibility with the program. Continuation of enrollment is based on the child's ability to safely and effectively participate in the program.



Bread of Life Christian Children's Center

2780 Lomita Blvd, Torrance, CA 90505 | Phone: 310.602.0185 ext. 230 | Facility No. 19749538

2026-27 Tuition Schedule & Policy After School Care (ASC)

Initial Fees

Secures your child's enrollment. All fees are non-refundable

Registration Fee (new student): \$80 per child due at the time of registration

Registration Fee (returning student): \$50 per child due at the time of registration

2026-27 Tuition Schedule

Kindergarten (1:50pm – 5:30pm)	
Child Care Fee	Transportation Fee
\$402 per month 5 days per week	\$178 per month 5 days per week
First Grade through Fifth Grade (2:30pm – 5:30pm)	
Child Care Fee	Transportation Fee
\$360.50 per month 5 days per week	\$178 per month 5 days per week
Additional Fees	
Student-free Days Half Day AM (current students): \$55 Full Day Care (non-enrolled students): \$100	
Late Pick-Up Fee \$1 per minute following the 5-minute grace period.	
Non-Sufficient Funds Fee: \$25	
Enrollment Change Processing Fee: \$20 (Applied for the second and any subsequent enrollment change within the 2026-27 school year.)	

2026-27 Tuition Policy

Program Change Policy

All program change requests must be submitted in writing at least two weeks in advance, using the Enrollment Change Request Form. Requests will be considered based on space availability. A **\$20 processing fee** per child will be applied to **second and subsequent** program change requests within a 12-month period. This fee will be billed upon receipt of the request and is due immediately.

Student-free Days

The center will provide afternoon child care on student-free days and holidays when the center is open. Afternoon care will always be available; however, morning care will only be offered if enrollment meets the minimum required to cover operating costs. Separate AM and PM care sign-ups will be posted in brightwheel™ at least two weeks prior to the scheduled date, and advance sign-up is required for attendance. Payment in advance is required for all children enrolled in AM care (current students) and Full Day Care (non-enrolled students). No refunds or credits will be issued for absences or cancellations.

Absences

No refund or credit allowed for absences due to illness, vacation, school closures, and holidays*. If your child is absent for any length of time, full tuition is due to retain enrollment.

Extended Absence Policy

Families who choose to take an entire calendar month off from our program may request a 50% tuition discount for that month. This discount is limited to one use per child per family every 12 months and must be requested in writing one month in advance. It is not automatically applied and will not be granted retroactively. Approval is based on program policies and space availability. Student may not attend during the discounted month.

Non-Sufficient Funds Policy

If a payment is returned due to non-sufficient funds, a \$25 fee will be charged per occurrence. After two insufficient payments, the account will be placed on a cash or cashier's check only basis for all future payments.

Late Pick-Up Fee

Our program ends promptly at 5:30 PM, each day. As a courtesy, we offer a 5-minute grace-period. All children must be picked up no later than 5:05 PM. If an emergency prevents you from arriving on time, please contact us immediately and arrange for an authorized person to pick up your child. Emergencies do not excuse late fee payments. A late pick-up fee of \$1 per minute will be billed for any pickups occurring after 5:05 PM. Fees applied are based on the check-out time recorded in brightwheel™.

Sibling Discount

Families enrolling more than one child from the same household will receive a 5% discount on the lower monthly tuition for the second and each additional sibling.

Tuition Payment Policy

Tuition payments are due on the 25th of each month for the upcoming month of attendance. A short grace period is provided; however, payments received on or after the 2nd of the month are considered past due and will incur a \$8.00 daily late fee. If tuition is more than 30 days overdue, enrollment will be suspended until the account is brought current.

Please note:

- No credits or refunds are issued for absences due to illness, vacation, school closures, or holidays.
- To retain enrollment, full tuition must be paid regardless of attendance.
- Semi-monthly payment arrangements are available upon request for families who need additional flexibility.

Suspension/Expulsion

Suspension or Expulsion may occur without advance notice. No refunds are given if your child is suspended or expelled from the program for any reason.

Withdrawal Policy

Enrollment at Bread of Life Christian Children's Center is provided on a month-to-month basis. Written notice of withdrawal must be submitted before the start of the child's final month of enrollment. Tuition is charged on a monthly basis and is non-prorated; therefore, families are responsible for the full tuition amount for the child's final month, regardless of attendance or withdrawal date within that month. A full month's tuition will still be charged in lieu of notice.

Withdrawal notices must align with the monthly billing cycle and take effect on the last day of the upcoming month; not the current month. Failure to provide written notice before the start of the final month will result in tuition being charged for the following month.

Please note that acceptance into "free programs" or other school district programs after monthly billing has begun does not waive financial responsibility with BOLCCC's withdrawal policy. Enrollment is month-to-month, therefore withdrawal dates must correspond with the last day of the upcoming month. **Last minute acceptance into other programs does not excuse non-compliance with BOLCCC tuition policy. No accommodations will be considered.**

***BOLCCC will be closed for the following holidays:**

(Child will not be provided on these days)

Labor Day

Thanksgiving Day and the following Friday

Christmas Eve to New Year's Day (12/24 – 1/1)

Martin Luther King Jr.'s Birthday

President's Day

Good Friday

Memorial Day

Tuition Schedule and Policy Agreement

____ I acknowledge that I have read, understand, and agree to comply with the policies and procedures of BOLCCC, including policies regarding tuition payments, absences, late pick-up fees, student-free day care, program changes, suspension/expulsion, and withdrawal from the program.

____ I understand that no refunds, credits, or exceptions will be granted for absences, schedule changes, late withdrawals, suspensions, or expulsions unless specifically outlined in program policy.

____ I understand that enrollment is provided on a month-to-month basis and that tuition is charged monthly and is non-refundable and non-prorated. I understand that written notice of withdrawal must be submitted before the start of my child's final month of enrollment, and that withdrawal dates must align with the end of the monthly billing cycle. I understand that failure to provide proper notice will result in an additional month of tuition being charged in lieu of notice.

____ I further understand that acceptance into another program, including free or district-sponsored programs, **does not waive financial responsibility or exempt me from compliance with BOLCCC's tuition and withdrawal policies.**

Child's Name: _____ Date of Birth: _____

Parent/Authorized Representative Name: _____ Relationship to Child: _____

Signature: _____ Date: _____

Parent/Authorized Representative Name: _____ Relationship to Child: _____

Signature: _____ Date: _____

Administrator Name: _____ Title: _____

Administrator Signature: _____ Date: _____



Bread of Life Christian Children's Center

2780 Lomita Blvd Torrance, CA 90505 | 310-602-0185 ext. 230 | Facility No. 19749538

2026-2027 ASC Registration Form

STUDENT INFORMATION

Child's Name: _____ A.K.A. _____

Date of Birth: _____ (child must be 5 years old by first day of attendance) ☐ Male ☐ Female

Home Address: _____

Father's Name: _____ Phone Number: _____

E-mail Address: _____

Mother's Name: _____ Phone Number: _____

E-mail Address: _____

Child's Primary Language: _____ Child's Secondary Language: _____

Does your child need any accommodations or support services? ☐ Yes ☐ No

If yes, please explain and include health conditions, dietary restrictions, developmental support needs, emotional or social support needs medication, assistive devices, or any other information that would be helpful for providing accommodations:

SCHOOL & TRANSPORTATION SERVICE INFORMATION

Transportation Needed: ☐ Yes ☐ No

School Attending: _____ Grade of Fall 2026: _____

School Address: _____

Pick up Location: _____

First day of school year (Weekday/MM/DD): _____

Pick up day(s): M T W TH F Dismissal Time: _____ Pick up day(s): M T W TH F Dismissal Time: _____

BILLING INFORMATION

Sibling attending: ☐ Yes ☐ No Name(s): _____

BOLCCC Employee: ☐ Yes ☐ No Employee's name: _____

Parent's Signature: _____ Date: _____



Bread of Life Christian Children's Center

2780 Lomita Blvd Torrance, CA 90505 | 310-602-0185 ext. 230 | Facility No. 19749538

BOLCCC Health Background for Participation in School Age Activities

California Title 22 Compliance

This form is used to collect health information related to a child's ability or inability to safely participate in child care center activities.

Child Information

Child's Name: _____ Date of Birth: _____

Health Background Related to Participation

Please describe any health conditions that may affect your child's ability to participate in daily activities such as outdoor play, physical movement, group activities, meals, field trips, or special events.

☐ No known health conditions that limit participation

☐ Yes (Please explain): _____

Activity Limitations or Special Considerations

Please indicate any restrictions, accommodations, or supports your child may need:

☐ Limited physical activity (please explain): _____

☐ Allergy considerations: _____

☐ Medical conditions (e.g., asthma, seizures, diabetes, etc.): _____

☐ Temporary limitations (injury, recovery, etc.): _____

☐ Other special instructions: _____

Emergency & Safety Considerations

Please share any important information staff should know to keep your child safe during activities: _____

Parent/Authorized Representative Acknowledgment

I certify that the information provided above is accurate and complete to the best of my knowledge.

Parent/Authorized Representative Name

Relationship to Child

Parent/Authorized Representative Signature

Date



Bread of Life Christian Children's Center

2780 Lomita Blvd Torrance, CA 90505 | 310-602-0185 ext. 230 | Facility No. 19749538

2026-27 ASC Program Policies

Arrival and Departure

In accordance with Title 22, Section 101229.1, children must be signed in and out each day by a parent or authorized pick-up person using a full signature through brightwheel™. An additional sign-in/out option is available via the kiosk on the staff tablets. Manual sign-in/out is available only as a last resort and should not be used as the primary method for signing in/out. If someone other than a parent or authorized pick up person will be picking up your child, please inform us in advance. A government-issued photo identification will be required before the child is released. The name given to us must match the name on the photo ID. Please note that ASC staff will sign in your child upon arrival to BOLCCC on school days.

Nutrition

Snack is provided daily after children arrive at Bread of Life Children's Center in the afternoons. All snacks are served in portions that comply with applicable health and safety regulations. If your child requires additional food in the afternoon, please send supplemental snacks from home.

On Full Day Care days, a **morning snack is provided** in addition to the afternoon snack, and a **non-heatable lunch should be brought from home**.

Nut-free Facility

BOLCCC is strictly a nut-free facility. Do not send any nut products, including peanut butter, Nutella, or trail mix. We rely on the cooperation of the staff, students, and parents to ensure that this policy is followed at all times.

Dress Code

For your child's safety and comfort, please ensure they wear secure, closed-toe shoes each day. Flip flops, thongs, and Crocs are not permitted. Sandals without both front and back straps are not permitted. Athletic or walking shoes are strongly recommended to help protect feet during active play. Please ensure your child dresses in comfortable, weather-appropriate clothing suitable for indoor and outdoor activities.

Personal Items

Please have your child leave personal belongings, including money, at home, to prevent items from being lost or damaged. We are unable to assume responsibility for lost or stolen articles brought from home.

If an item is brought to the center, your child is responsible for keeping track of it. For the safety and focus of all students, toys and electronic devices should remain at home unless specifically requested for a special activity.

Health

BOLCCC is licensed to care for and supervise well-children. For the health and safety of all children and staff, any child experiencing symptoms of a cold, flu, COVID-19, or other contagious illness must remain at home. Children may return once symptoms have fully resolved or they have received a negative test result, in accordance with current health guidelines. Please see the BOLCCC Health Policy for full details.

Self-care

Children are expected to participate in age-appropriate self-care and demonstrate growing independence in daily routines. This includes following proper handwashing procedures, practicing appropriate table manners, and maintaining healthy hygiene habits such as covering coughs and sneezes.

Children are also expected to be developmentally able to manage toileting needs without assistance, including independently using the restroom and managing basic hygiene routines.

Staff will support and encourage independence while maintaining health and safety standards throughout the day. Accommodations may be considered on a case-by-case basis when appropriate to ensure a child's safety and ability to participate successfully in the program.

Medications

An authorization form must be completed for BOLCCC to administer any prescription or non-prescription medication, as well as topical products such as sunscreen. All medications must be in their original container with the prescription label or manufacturer's instructions clearly visible.

For safety purposes, all medications and topical products must be handed directly to a BOLCCC staff member upon arrival and **may not be stored in your child's cubby or backpack.**

Wait List

Every effort is made to honor preferred enrollment dates. Students are enrolled on a first come, first serve basis. Priority is given to siblings of children already enrolled and to children already enrolled part time wishing to enroll for additional hours or days. Waitlisted students are not guaranteed a specific date of enrollment.

Medical Information

Per Title 22, Section 101220.1, all immunizations must be up to date and documented prior to enrollment. Parents are required to complete an Emergency Medical Form, and an Allergy Form if applicable.

Identification and Emergency Information

Emergency Cards are completed annually. They should be kept current throughout the year as changes occur to address, phone numbers, emails, work locations, emergency contacts, authorized pick-up persons, **as well as physician, dentist and medical information.**

Custody

The enrolling parent/authorized representative is responsible for accurately completing and updating all enrollment forms and certifies that they have legal authority for the child. Parents with joint legal custody has equal access to the child's information unless restricted by a court order, which must be on file. BOLCCC Staff cannot provide copies of documents or testimony unless subpoenaed. The center remains neutral in custody matters to ensure fairness and protect the child's best interests.

Confidentiality Policy

According to Title 22 regulations, Community Care Licensing has the right to inspect and review all child and facility records, including individual student licensing files, at any time. These files must be made available upon request to ensure compliance with health and safety standards. The use or disclosure of all information pertaining to the child and their family shall be restricted to purposes directly connected to the administration of BOLCCC.

Parent's Rights

- Parents have the right to enter and inspect the childcare facility without advance notice during normal operating hours.
- Parents have the right to file a complaint against the licensee with the local licensing office.
- Parents must be notified of any deficiencies cited by Community Care Licensing.
- Parents have the right to review licensing reports maintained at the facility.
- Parents have the right to be informed of the facility's disciplinary practices and policies.
- Parents must be given a copy of this form and must sign an acknowledgment of receipt (LIC 995A), which is kept in the child's file.

Supervision

Children are actively supervised at all times to ensure their safety, well-being, and engagement in developmentally appropriate activities. Staff maintain visual and auditory supervision both indoors and outdoors, positioning themselves to observe all children and respond promptly when needed. Children are never left unattended, and staff are trained to anticipate potential safety risks and redirect unsafe behavior. Your child's safety is our highest priority.

Children's Rights

Every child in our care has the right to be treated with dignity and respect. We are committed to providing a safe, nurturing environment where children's rights are protected and valued.

Children have the right to:

- Be free from corporal or unusual punishment, humiliation, or abuse
- Be spoken to respectfully and listened to
- Receive safe, healthy, and developmentally appropriate care
- Engage in age-appropriate activities and learning experiences
- Have privacy when using the bathroom or during personal care
- Be encouraged to express their feelings, make choices, and develop independence
- Be protected from discrimination or unfair treatment

We work to uphold these rights each day and foster a community where every child feels seen, safe, and supported.

Parent Communication & Partnership

We believe that your child succeeds when everybody works together. Communication is key to collaboration. Keeping us informed about changes allows us to be fully supportive and work in partnership. There are many ways to connect with us.

Communication Management System

Brightwheel is our all-in-one communication and management app for families. It features daily updates, messaging, check-in/check-out, billing, and important announcements, all in one convenient place.

Tuition and billing

Brightwheel allows parents to view invoices, make secure payments, and set up automatic payments directly through the app. Billing is transparent and accessible, with reminders and receipts sent automatically. Families can always reach out through the app's messaging feature with any questions regarding their child or billing.

Daily Communication

Brightwheel is a great way to inform us of anything we need to know regarding your child's care for the day. We will use Brightwheel to send essential information to you, as well. We will give you updates throughout your child's day and communicate any highlights or incidents.

Longer Conversations

When needed, we can schedule a meeting in person or virtually to discuss important matters in more detail. Use Brightwheel to contact one of our team members to request a meeting.

Injury and Incident Reports

If anything unusual occurs during the day regarding your child's health, safety, or behavior, we will communicate the details of the incident with you via Brightwheel. Be sure to keep your Brightwheel notifications on for up-to-date information on your child's well-being. If an emergency occurs, we will call you right away.

Acknowledgement of ASC Program Policies

I acknowledge that I have read, understand, and agree to comply with all program policies and procedures of Bread of Life Children's Center

_____	_____
Child's Name	Date of Birth

_____	_____	_____	_____
Parent/Authorized Representative Name	Relationship to Child	Parent/Authorized Representative Signature	Date

_____	_____	_____	_____
Parent/Authorized Representative Name	Relationship to Child	Parent/Authorized Representative Signature	Date



BOLCCC Health Policy

The health and safety of all children and staff at BOLCCC is our top priority. To help maintain a healthy environment, we require that children who exhibit signs of illness stay home and only return when they are symptom-free for at least 24 hours without the use of medication (such as fever reducers, cough suppressants, or anti-diarrheal medication).

Daily Health Check

Each child will be observed upon arrival for signs of illness. Children exhibiting any of the symptoms below may not be admitted into care and may be sent home if symptoms develop during the day.

Symptoms Requiring Immediate Pick-Up and/or Exclusion from Care:

Children will not be admitted if they show any of the following symptoms. Additionally, if a child develops any of the following symptoms while in care, parents/authorized pick-up persons will be contacted immediately. It is expected that the child will be picked up within 1 hour of notification. Children with these symptoms may not attend school:

- Fever of 100.4°F or higher
- Vomiting (even once)
- Diarrhea (two or more loose stools in a day)
- Persistent coughing or wheezing
- Difficulty breathing or shortness of breath
- Yellow or green nasal discharge
- Lethargy associated with illness/other symptoms
- Rash with fever or behavioral changes (especially if the cause is unknown)
- Eye redness with discharge (conjunctivitis/pink eye)
- Mouth sores with drooling
- Head lice or nits, scabies
- Unusual fatigue or irritability
- Loss of taste or smell
- Skin sores or open wounds that are weeping
- Diagnosis of a contagious illness

Return-to-Care Guidelines

We follow Title 22 and Los Angeles County Department of Public Health guidelines for when children must be excluded from and may return to care.

Children may return to care when:

- They have been symptom-free for 24 hours without medication, including no fever, diarrhea, vomiting, and nasal discharge.
- If prescribed antibiotics (e.g., for strep throat or impetigo), they must complete at least 24 hours of treatment before returning.
- For certain diseases (e.g., pertussis, measles), a doctor's note or clearance from the health department may be required.
- In the case of head lice, children may return once treatment has begun and no live lice are present.
- Are well enough to participate in daily activities, including outdoor play.

Note: We reserve the right to require a medical clearance before readmission for any communicable disease or ongoing symptoms.

Medication Policy

Prescription and over-the-counter medications may only be administered with a signed Medication Authorization Form from the parent. All medications must be in their original container with a prescription label.

Reportable Communicable Diseases

Under California law, parents are required to notify BOLCCC within 24 hours of diagnosis, if their child is diagnosed with any of the following contagious conditions, even if their child has not attended care due to illness.

BOLCCC is required to report certain communicable diseases to the Los Angeles County Department of Public Health (LACDPH). Please notify us immediately if your child is diagnosed with any of the following:

- Influenza (confirmed)
- Pertussis (Whooping Cough)
- Measles
- Mumps
- Rubella
- Chickenpox
- Hepatitis A, B, or C
- Tuberculosis
- Meningitis
- Hand, Foot, and Mouth Disease (confirmed)
- Scabies
- Head lice (in certain outbreaks)
- Giardia or other parasitic infections
- Shigella, Salmonella, E. coli (with diarrhea)
- RSV (in severe cases or outbreaks)
- Streptococcal infections (e.g., Strep throat)
- Impetigo
- Ringworm (after treatment has begun)

Parents are not required to report common colds, seasonal flu, or mild stomach bugs unless local authorities deem it part of a larger outbreak.

COVID-19 is not currently listed in Title 17 as a reportable disease. Parents are not legally required to report COVID-19 to the preschool as a reportable disease.

Outbreak Notification to Parents

Under Title 22 § 101212(d) (child care centers) licensees must inform parents if two or more children in care have the same communicable disease from the above list. Please note that this does not include COVID-19.

To ensure the health and safety of all children and staff, BOLCCC will electively inform parents when there is an outbreak of COVID-19 (2 or more confirmed cases) within 24 hours of the second confirmed case.

All reporting is confidential and the identity of the affected child/staff member will be protected as required by confidentiality laws.

BOLCCC Health Policy

Parent Agreement

I acknowledge that I have read and understand the Health Policy outlined above. I agree to keep my child home if they are sick and will promptly pick them up if they become ill while at school. I will notify the program if my child is diagnosed with a reportable communicable disease.

Child's Name: _____ Date of Birth: _____

Parent/Authorized Representative Name: _____

Relationship to Child: _____

Signature: _____ Date: _____

Parent/Authorized Representative Name: _____

Relationship to Child: _____

Signature: _____ Date: _____



ASC Behavior Guidance & Expulsion Policy

Our goal is to guide children in developing self-control, respect for others, and constructive problem-solving skills. When disruptive, unsafe, or inappropriate behaviors arise that do not reflect these values, staff will first use counsel and redirection, clear reminders, and supportive guidance to help the child make appropriate choices and restore safe and constructive participation.

Actions that are disruptive, unsafe, or inappropriate within the ASC environment includes: behaviors that interfere with learning or program participation, cause harm to oneself or others, create fear or intimidation among peers, stir up anger or negative emotions, or demonstrate disregard for program expectations and staff direction. Examples may include teasing, bullying, aggression, defiance, refusal to follow directions, developmentally inappropriate emotional responses, leaving staff supervision, stepping outside established physical or behavioral boundaries, or directly refusing staff instructions.

3-Step Behavior & Expulsion Process

Step 1: Intervention & Redirection

Staff provide immediate guidance using redirection, problem-solving support, and reminders of expectations. If needed, the child may briefly step away from the group under staff supervision to reset and reflect.

Step 2: Documentation & Parent Partnership

If behaviors persist, the Director (or person in charge) will be notified. An ABC Note (Antecedent–Behavior–Consequence) may be issued to document concerns and partner with families to create consistent strategies for improvement.

Step 3: Suspension or Removal

If a child receives two ABC Notes over the course of attendance, demonstrates ongoing inability to meet behavioral expectations, or poses a safety risk to themselves or others, BOLCCC reserves the right to suspend or remove the child from the program. Immediate removal may occur in situations involving serious safety concerns to ensure the well-being of all participants.

Our priority is always restoration and growth; however, the safety and emotional security of every child and staff member remains our highest responsibility.

Acknowledgement of Behavior Guidance & Expulsion Policy

I acknowledge that I have read, understand, and agree to comply with the **Behavior Guidance & Expulsion Policy** including but not limited to:

_____ I acknowledge that my child is expected to demonstrate respectful conduct, appropriate language, and remaining under staff supervision at all times.

_____ I agree to the 3-step process of intervention, documentation and parent partnership, and possible suspension or removal when necessary to maintain safety and program integrity.

_____ I understand that these policies are in place to ensure the safety, health, and well-being of all children and staff, and I agree to support and comply with them as a condition of enrollment.

Child's Name

Date of Birth

Parent/Authorized Representative Name

Relationship to Child

Parent/Authorized Representative Signature

Date

Parent/Authorized Representative Name

Relationship to Child

Parent/Authorized Representative Signature

Date



Bread of Life Christian Children's Center

2780 Lomita Blvd Torrance, CA 90505 | 310-602-0185 ext. 230 | Facility No. 19749538

2026-2027 ASC Liability Release Form

I, _____, (print name) am the Parent/Authorized Representative of (child's name) _____, who is under 18 years of age. I have been informed and understand that my child will be transported from his/her school to "Bread of Life Christian Children Center – BOLCCC facility" in order to participate in the Before/After School Program there.

In return for the transportation service provided to my child by BOLCCC of Bread of Life Church in Torrance, I agree that my child, I, our assignees, heirs, and legal representatives will not make any claim against and do hereby fully release BOLCCC of Bread of Life Church in Torrance, its affiliated organization, employees and members, and any counselor, coordinator, or any person directing or participating in the BOLCCC program, from any and all claims for injury or damage that my child may sustain while being transported from his/her school to BOLCCC of Bread of Life Church in Torrance.

I understand that this release applies to all claims that my child and I may have as a result of an injury my child sustains regardless of whether the injury is known or unknown, foreseen or unforeseen, or patent or latent.

I also understand and agree that BOLCCC Bread of Life Church in Torrance only carries liability co-insurance and that, if my child is injured while being transported from his/her school to BOLCCC Bread of Life Church in Torrance, and if such injury requires medical treatment, payment for such treatment will first be sought from my child's own medical insurance. If my child has no medical insurance or if his/her medical insurance does not cover all necessary medical costs, then, the coverage for such cost may be sought from Bread of Life Church in Torrance insurance.

Medical Authorization: In the event that I cannot be reached in any emergency, I give BOLCCC Bread of Life Church in Torrance personnel permission to obtain medical services for my child and I give permission to the medical services provider selected by BOLCCC Bread of Life Church in Torrance personnel to treat my child in the event my child is injured.

I have carefully read the information printed above and understand its meaning and content.

Print name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Emergency Telephone Numbers: _____

Home Telephone: _____

Date: _____



Bread of Life Christian Children's Center

2780 Lomita Blvd Torrance, CA 90505 | 310-602-0185 ext. 230 | Facility No. 19749538

BOLCCC Permissions & Authorizations – ASC

As a parent/authorized representative of:

Child's Name: _____ D.O.B.: _____

☐ Yes ☐ No **Release of Liability**

I hereby acknowledge that activities at BOLCCC Preschool involve risk of accidents or personal injuries and agree to release, waive, discharge, hold harmless and covenant NOT to sue Bread of Life Church, its board members, teachers, contractors, volunteers, administrative officers, employees and any other associated personnel, of and from any and all claims, actions and damages for accidents, personal injuries, emotional distress, disabilities or death that my child has or may have sustained as a result of participation in BOLCCC Preschool activities.

☐ Yes ☐ No **Medical Consent**

I authorize the staff of BOLCCC Preschool to secure any such emergency medical care that my child might require while under the supervision of the preschool. I also agree to accept responsibility for the cost and fees that might be incurred on any emergency medical treatment that has been authorized by the preschool for my child.

Permission for Pictures and Use

☐ Yes ☐ No **Advertising and Public Use**

I authorize my child to be included in photographs, videos, or other media that may be used for advertising, marketing, or promotional purposes for BOLCCC Preschool. Any such material will be taken and managed under the supervision of Preschool staff and will reflect only the programs and activities of BOLCCC Preschool.

☐ Yes ☐ No **Internal Use and Brightwheel Updates**

I authorize my child to be included in photographs, videos, or other media for internal use within BOLCCC Preschool, including classroom documentation and Brightwheel updates that may appear on other students' feeds. These materials will not be used for external advertising or public promotion and will be administered under the supervision of Preschool staff.

Parent/Authorized Representative Name: _____

Parent/Authorized Representative Signature _____

Date _____